UNITED TRIBES
TECHNICAL COLLEGE

United Tribes Technical College (UTTC)
Board of Directors (BOD) Meeting
August 30, 2022 @ 3:10 p.m.
Four Bear Casino & Resort Bison Room and
ZOOM Teleconference Meeting
New Town, ND

Board Members Present:
1. Mark Fox, Chair, Three Affiliated Tribes (TAT), UTTC BOD
2. Mervin Packineau, Councilman, TAT, UTTC BOD
3. Douglas P. Yankton, Chair, Spirit Lake Tribe (SLT), UTTC BOD *Vice-Chair*
4. ReNa Lohnes, Councilwoman, SLT, UTTC BOD *Secretary*
5. Janet Alkire, Chair, Standing Rock Sioux Tribe (SRST) *via zoom*
6. Charles Walker, Councilman, SRST *Treasurer*
7. Delbert Hopkins, Chair, Sisseton Wahpeton Sioux Tribe (SWST), UTTC BOD *Chair*
8. Louie Johnson, Councilman, SWST, UTTC BOD

Board Members Absent:
1. Jamie Azure, Chair, Turtle Mt. Band of Chippewa Indians (TMBCI), UTTC BOD
2. Chad Counts, Councilman, TMBCI, UTTC BOD

Others Present:
1. Dr. Leander R. McDonald, President
2. Courtney Lawrence, Executive Assistant to the President
3. Garrett Ludwig, Kelsch, Ruff, Kranda, Nagle & Ludwig Law Firm *via zoom*
4. Katina DeCoteau, Chief Finance Officer/Intern Human Resources Director *via zoom*
5. Melvin Miner, Campus Planner *via zoom*
6. Melissa Plenty Chief, Housing Director *via zoom*
7. Darko Draganic, Dean of Enrollment Management *via zoom*
8. Alex Goldmar, Auditor, Midwest Professionals *via zoom*

I. **INVOCATION:** Director Louie Johnson provided the invocation. Director Charles Walker provided the meal invocation.

II. **CALL TO ORDER**: Director Delbert Hopkins, Chair, called the meeting to order at 3:10 p.m. Roll call was taken, and a quorum was established.

III. **APPROVAL OF AGENDA**
Motion #1 by Director Charles Walker seconded by Director Louie Johnson to approve the agenda. Motion passed by unanimous decision by all present.

IV. **APPROVAL OF MINUTES**
August 5, 2022 UTTC Board Meeting minutes.
Motion #2 by Director Mark Fox, seconded by Director ReNa Lohnes to approve the minutes of August 5, 2022. Motion passed by unanimous decision by all present.

V. <u>CONSENT AGENDA</u>

All directors and division reports were submitted for approval: Academic Affairs, Campus Services, Human Resources, Safety & Security, Campus Planner, College Relations, and Finance Report.

<u>Motion #3 by Director Charles Walker, seconded by Director Mervin Packineau, to approve the Consent Agenda. Motion passed by unanimous decision by all present.</u>

VI. <u>PRESIDENT'S REPORT</u>

President McDonald presented his report and highlighted the main events for the month of August.

<u>Motion #4 by Director ReNa Lohnes, seconded by Director Doug Yankton to approve the President's Report as presented. Motion passed by unanimous decision by all present.</u>

<u>AUDIT REPORT</u>

Alex Goldmar, Auditor, Midwest Professionals, presented the 2021 Audit report.

<u>Motion #5 by Director Charles Walker, seconded by Director Louie Johnson to accept the 2021 Audit report. Motion passed by unanimous decision by all present.</u>

VII. <u>UNFINISHED BUSINESS</u>

No unfinished business at this time.

VIII. <u>NEW BUSINESS</u>

Mailroom Policy

Katina DeCoteau presented the Mailroom Policy.

<u>Motion #6 by Director Charles Walker, seconded by Director Louie Johnson to approve the Mailroom Policy as presented. Motion passed by unanimous decision by all present.</u>

Cash, Check, and Gift Card Handling Policy

Katina DeCoteau presented the Cash, Check, and Gift Card Handling Policy.

<u>Motion #7 by Director ReNa Lohnes, seconded by Director Janet Alkire to approve the Cash, Check, and Gift Card Handling Policy as presented. Motion passed by unanimous decision by all present.</u>

2-2 Background Check Policy

Katina DeCoteau presented the 2-2 Background Check Policy.

<u>Motion #8 by Director Charles Walker, seconded by Director ReNa Lohnes to approve the Background Check Handling Policy as presented. Motion passed by unanimous decision by all present.</u>

6-5 Sick Leave Policy

Katina DeCoteau presented the 6-5 Sick Leave Policy.

<u>Motion #9 by Director Charles Walker, seconded by Director Louie Johnson to approve the 6-5 Sick Leave Policy as presented. Motion passed by unanimous decision by all present.</u>

CAMPUS PLANNER REPORT

Melvin Miner, Campus Planner, presented his report for the month of August.

Motion #10 by Director Mark Fox, seconded by Director Doug Yankton to approve the Campus Planner Report as presented. Motion passed by unanimous decision by all present.

UTTC Housing Department Dorm Agreement

Melissa Plenty Chief presented the UTTC Housing Department Dorm Agreement.

Motion #11 by Director Mark Fox, seconded by Director Louie Johnson to approve the UTTC Housing Department Dorm Agreement as presented. Motion passed by unanimous decision by all present.

UTTC Lease Agreement

Melissa Plenty Chief presented the UTTC Lease Agreement.

Motion #12 by Director Mark Fox, seconded by Director Mervin Packineau to approve the UTTC Lease Agreement as presented. Motion passed by unanimous decision by all present.

IX. ADJOURNMENT

Next meeting in the Healing Room @ UTTC– September 30, 2022

Motion #13 by Director Charles Walker seconded by Director ReNa Lohnes, there being no further business to come before the board today, August 30 2022, the meeting adjourned at 4:03 p.m. Motion passed by unanimous decision by all present.

ReNa Little-Lohnes, Secretary
UTTC Board of Directors

Approval of August 30, 2022 Board Minutes

Motion#2 by Director ReNa Lohnes seconded by Director Charles Walker to approve minutes of August 30, 2022 UTTC Minutes. Motion passed by unanimous decision by all present September 30, 2022.